

Minutes from Board Meeting 21 May 2009

social care
institute for excellence



Minutes of the Board meeting on 21 May 2009

Goldings House, 2 Hay's Lane, London SE1 2HB

Attendance (Board)

- Allan Bowman (Chair)
- Andy Nash
- Ann McFarlane
- Edwina Grant
- Ian Sutherland
- Jenny Owen
- Joanne Munyard
- Jon Glasby
- Mike Lauerman (Agenda Item 4)
- Nadra Ahmed (Agenda Item 4)
- Peter Beresford
- Shokat Babul
- Terry Philpot

Staff

- Julie Jones (Chief Executive)
- Amanda Edwards (Deputy Chief Executive)
- Stephen Goulder (Director of Corporate Services & Workforce Development)
- David Walden (Director of Adults Services)
- Don Brand (Consultant)
- Joanna Lenham (Staff Representative)
- Gavin Nettleton (Head of e-Learning - Agenda Item 6)
- Pete Fleischmann (Head of Participation – Agenda Item 9)
- Majella Ahwiah (minutes)

Apologies for absence

- Brenden Keane
- Ziggi Alexander

Welcome and announcements

1. The Chair listed apologies and asked Trustees to sign the conflict of interest form.
2. The Chair welcomed David Walden and Joanna Lenham (the new staff representative) to their first meeting of the board.

Minutes

3. The minutes of the Board meeting held on 20 March 2009 were approved for signature.

Matters arising

4. Members noted the matters arising from the meeting on 20 March 2009.
5. The board will discuss banking arrangements, including ethical banking, at a future meeting. This will initially be discussed at the audit committee. The Chair of the audit committee will then report back to the board.
6. SCIE has not yet received confirmation of the core grant from sponsors. The SCIE budget, for 2009-10, will therefore be agreed at a future meeting.

Chair's report

7. The Chair reported on meetings that he had attended since the last Board meeting in March.

ADSW conference

8. The Chair took part in a panel discussion at annual Social Work Conference and met the President of ADSW to discuss how SCIE might develop a role in Scotland. He also had discussions with Pete O' Hara of OLM regarding future collaboration.

Aged Care Channel

9. The Chair informed Trustees the launch of the UK Channel would now take place on Wednesday 1 July 2009. The Chair and Chief Executive will attend the launch.

Chief Executive's report

10. The Chief Executive introduced her report which highlighted the wide range of work of key staff who had made considerable contributions to SCIE's delivery since the last formal board meeting in March 2009.
11. The Chief Executive highlighted SCIE's attendance at the Campbell Colloquium in Oslo and a visit to Belfast to present SCIE's work on parental mental health and child welfare.
12. SCIE will be contributing to an upcoming supplement in The Guardian aimed at attracting people into social work and retaining those already in the profession.
Action: The board asked to be kept informed of any impact following publication of the supplement.

13. The board agreed that it would be helpful to have an update from Annie Stevenson on SCIE's work on older people at a future meeting.

Action: The Director of Adults Service to arrange for Annie Stevenson to attend a future board meeting.

14. The Chief Executive informed the board that SCIE will focus on the green paper and what SCIE can do in response to the paper over the next 2 months. SCIE will be hosting a seminar with ADASS on the green paper in the summer.

Action: The Chief Executive agreed to add upcoming work to future reports to the board.

15. SCIE and the King's Fund have been awarded a tender to write a 5 year strategy for CQC. This gives SCIE an opportunity to build links with CQC and the King's Fund.

Strengthening dissemination

16. The Deputy Chief Executive presented a paper on strengthening dissemination. The paper outlines the work on the journal and Social Care TV. The Deputy Chief Executive informed the board that the Director of Adults Services report on regional work and the Director of Corporate Services report on e-enablement are linked initiatives to SCIE's overall dissemination strategy.

17. The Deputy Chief Executive reported that Social Care TV is a web based service aimed at the whole sector. The films are commissioned from Teachers TV and there are a range of video clips on the website of key messages from SCIE's products. The website also provides a very direct way to access SCIE's work. The website launch will be in October at the National Children and Adult Services conference. Once it has been launched the website will be openly available to the whole sector without any subscription costs.

18. The Head of e-Learning demonstrated the Social Care TV test website and presented a video on late onset dementia, early diagnosis and drug treatment.

19. The board expressed concern that the business case for establishing a new social care journal remains weak. Trustees are of the view that other dissemination channels offer more potential.

Action: It was agreed that the Chair would write to the DH to advise them of the board's view and seek agreement about next steps.

Action: The board agreed to discuss a dissemination strategy for new products at the board awayday on 16 July.

SCIE's regional work

20. The Director of Adult Services and Regions presented a report on SCIE's regional work and confirmed that SCIE will have at least 4 people in post in 4 of the regions. SCIE will need to think about the structure of the adult services directorate to maximise the benefit to the regions.

21. The Director of Adult Services and Regions informed the board that there are opportunities for SCIE to take over the JIP website and possibly the care networks.

E-enablement project

22. The Director of Corporate Services presented a report on the e-enablement project.

23. SCIE and the National Skills Academy have developed a proposal for the expenditure of £10m allocated from DH for this work.

24. The Director of Corporate Services confirmed that an internal project team has been established with SCIE and NSA staff to take this work forward.

25. The board agreed the report and proposal.

Performance reports

26. The Director of Corporate Services presented the performance reports and highlighted the following points:

- The contract with Keele University to provide research briefings had now been terminated.
- Restricted funds have increased due to £10m received for the e-enablement project.
- The risk register will be revised in accordance with emerging risks. The audit committee added the social care bodies' review. The only increased risk is the pension scheme deficit.

Single Equality Scheme

27. The Head of Participation presented a report on the single equality scheme.

28. SCIE has been working with an external consultant, Tahera Aanchawan, to develop a single equality scheme based on SCIE's race equality scheme. The new scheme includes all strands of diversity.

Action: The final monitoring report will be presented to the board in September.

29. The board approved the new scheme.

Board annual agenda plan

30. The Board reviewed the annual agenda plan.

Any other business

31. There was no other business.

Approved

.....
Name:

Position:

Date: