

Board Meeting

18 March 2010

social care
institute for excellence



Minutes of the Board Meeting on 18 March 2010

Goldings House, 2 Hay's Lane, London SE1

Attendance (Board)

- Allan Bowman (Chair)
- Andy Nash
- Anne Macfarlane
- Ian Sutherland
- Jo Munyard
- Louise Brown
- Mike Lauerman

Staff

- Julie Jones
- Amanda Edwards
- David Walden
- Stephen Goulder
- Don Brand
- Majella Ahwieh (notes)

Apologies

- Edwina Grant
- Jenny Owen
- Nadra Ahmed
- Shokat Babul
- Stephanie Palmerone
- Sukhvinder Kaur Stubbs

Apologies and welcome

1. The Chair welcomed board members and listed apologies. The Chair asked Trustees to sign the conflict of interest form.

Minutes of the board meeting of 19 November 2009 and matters arising

2. The minutes of the Board meeting held on 19 November 2009 were approved for signature.

Chair's report

3. The Chair reported on meetings he had attended since the last Board meeting.
4. The Chair attended the National Quality Board (NQB) and the NQB Prioritisation Committee. The Chair has also become a member of NQB system alignment for quality high level sub group.
5. The Chair is panel member for recruitment of Chief Social Services Officer in Northern Ireland. The interviews will be held in May.
6. The Chair and Chief Executive attended social care reform meetings at No 10 Downing Street.
7. The Chair attended the Public Chairs Forum discussion on improving the delivery of public services through arms length bodies (ALBs) with Ben Jupp, Director of Strategy at the Cabinet Office and Simon Gallagher, Director of Productivity and Reform at the Treasury. Ben Jupp's slides are attached to the minutes.

Chief Executive's Report

8. The Chief Executive presented her report, thanked the staff for their hard work and highlighted the following points
9. SCIE has been looking at implications for the organisation with the publication of the White Paper on Care and Support.
10. SCIE has been commissioned to do the national assessment tool for free personal care.
11. The Chief Executive has attended the first few meetings of the Social Services Commission in Wales. The Commission meets twice a month to consider the provision of social services and social care over the next decade in Wales.

12. The Social Work Task Force (SWTF) implementation plan has been published along with a new version of Working Together and Laming One Year On. Amanda Edwards is attending the Social Work Task Force Reform Board and is leading SCIE's work with the Reform Board. Stephen Goulder is leading on the development of the College of Social Work.
13. The Chair and Chief Executive met with David Behan to discuss the Portico Review, the White Paper and the SWTF reform board.

Care and Support White Paper

14. SCIE anticipates that the White Paper will be published in the near future. The main points of the paper are likely to be:
 - Integration
 - Alignment
 - Coherence
15. SCIE will be hosting a seminar later this month on the development of a programme of work around improved cost-effectiveness in adult social care

Social Work Task Force (SWTF)

SCIE contribution to SWTF

16. Amanda Edwards updated the board on SCIE's contribution to the SWTF and highlighted the following points:
 - Mike Fishers and Amanda Edwards attend the key delivery organisations group for SWTF
 - Amanda Edwards attends the reform board as an observer
 - The reform board employers sub group are doing a lot of work around the marketing and using employers' health checks. SCIE could help, in the future, to develop the standards and develop some tools.
 - The implementation plan has been published.

College of Social Work

17. Stephen Goulder reported on progress on the development of the College of Social Work.
18. A development group has been convened. The group has held 2 meetings which have been constructive and business like taking on board the views of the group.

19. The group have agreed the process to appoint an interim chair. A recruitment agency has been contracted to help with this appointment. Once interim chair is appointed Allan Bowman will step down as Chair of the Development Group.
20. BASW have been involved in the development group and have attended the first 2 meetings. BASW have taken the decision to ballot their members to development a breakaway UK College. The development group will consider at their next meeting if there is a clear conflict of interest.
21. A consultation on the proposed purpose and functions of The College will run from May to October 2010.

Safeguarding

22. David Walden and Amanda Edwards presented a paper on SCIE's work on safeguarding adults and children.

Adults

SCIE's current activities include:

- Guide to dignity in care
- Pan – London safeguarding arrangements
- Mental Capacity Act (MCA) and Independent Mental Capacity Advocate (IMCA)

Children

- A letter regarding C4EO safeguarding work has been published in Community Care. C4EO and SCIE are preparing a response to the issues raised in this letter.
- A revised version of Working Together has been published and cites SCIE's work on safeguarding
- Good progress has been made regionally on the pilots for learning together. There is a growing increase in using this model in adult safeguarding.
- The Government has published 'Laming One Year On' report. This report commits the Government to reviewing the process for serious case reviews and recommends the systems type model (Learning Together) as a new approach.

Business Plan

23. Stephen Goulder presented the draft business plan to the board. This plan will cover the third year of SCIE's strategy for 2008-2011.

24. The business plan covers the work SCIE is currently committed and funded to deliver. The 8 work priorities highlighted in the plan reflect the discussions at the board awayday held in January. The targets set for the work themes are depended on confirmation of funding.
25. The board agreed that the indicative budget (appendix 2) should go forward to the audit committee in May.
26. A revised version of the business plan will be presented to the board meeting in May.

Memorandum and Articles of Association

27. Stephen Goulder presented a recommendation from the Charity Commission to SCIE to adopt an additional clause into our memorandum and articles of association in accordance with the new legislation.
28. The group agreed the amendment and asked for the amendment to be dated 18 March 2010.

Performance Report

29. Stephen Goulder confirmed that the audit committee and board meetings in May will look at SCIE's strategic detailed risk register for the financial year 2010-11.

Annual agenda plan

30. Stephen Goulder presented the annual agenda plan for board meetings. The board noted the agenda plan.

Any Other Business

West Midlands Children and Young People's Forum Safeguarding Awards 29 April 2010

31. Louise Brown will attend the awards ceremony. Amanda Edwards will prepare a briefing note for Louise Brown ahead of the ceremony.

Service user led conference

32. Ann Macfarlane updated the board on a recent service user led conference hosted by the Department of Health.

SCIE Strategy 2011-2014

33. Louise Brown suggested more of an emphasis on innovation in SCIE's next strategy. Amanda Edwards confirmed that SCIE has developed an online tool for organisations to capture innovative practice.

Date of next meeting

34. The next board meeting will be held 20 May 2010 at SCIE.

Approved:

Name:

Position:

Date:
