

## Board Meeting

Date: 24 March 2011

Where: Goldings House, 2 Hay's Lane, London SE1 2HB

### Attendees (Board)

- Allan Bowman, Chair
- Ann Macfarlane
- Ian Sutherland
- Jenny Owen
- Joanne Munyard
- Mario Kreft
- Mike Lauerman
- Nadra Ahmed
- Sukhvinder Kaur Stubbs

### Attendees (Staff)

- Julie Jones (Chief Executive)
- Amanda Edwards (Deputy Chief Executive)
- David Walden (Director of Adults Services)
- Stephen Goulder (Director of Corporate Services and Workforce Development)
- Laura Boyd (Staff Representative)
- Majella Ahwieh (notes)

### Apologies

- Andy Nash
- Louise Brown
- Samantha Hudson
- Stephanie Palmerone

## **Apologies and welcome**

1. The Chair welcomed the board and listed apologies. The Chair asked Trustees to sign the conflict of interest form.

## **Minutes of the previous meeting**

2. The board agreed the minutes of the previous meeting held on 18 November 2010.

## **Chair's report**

3. The Chair reported on meetings he had attended since the last Board meeting.
4. In addition to the meeting listed in the report, the Chair had met with Stephen Dorrell, Chair of the Health Select Committee and Bernard Crump, Chief Executive of the NHS Institute.

## **Chief Executive's Report**

5. The Chief Executive presented her report, thanked the staff for their hard work and highlighted the following points
6. The launch of Protecting Adults at Risk – London Multi Agency Policy and Procedures.
7. SCIE, in partnership with Barnardos and the Office of Public Management have won grant funding from the Department for Education to support child protection services to use the Learning Together model for case reviews. The total award is approximately £1 million for two years starting in April 2011.

## **Strategy and Business Plan**

8. Stephen Goulder presented the draft strategy and business plan. Highlighted the following points:
  - SCIE had worked with two external consultants to produce the draft plan, with a focus on developing a new business model.
  - The plan had been presented to sponsors at the recent accountability review meeting, chaired by the Department of Health.

- The draft plan contains limited information on commercial opportunities due to the confidentiality of this information. The information on commercial opportunities has been presented separately to government sponsors who indicated their support for the approach outlined.
  - There are 3 initial opportunities for funding – Providers Information Portal, Dementia Gateway and Improvement Practice.
  - Restricted funds will be carried over to 2011/12 and 2012/13.
  - SCIE's Core Grant from DH will cease in 2012/13, and NICE will receive a grant for social care evidence and quality standards work.
  - SCIE will undertake a staff skills audit to help to implement the new business model.
9. The board agreed the draft strategy and business plan. The final version of the plan will be presented to the board meeting on 26<sup>th</sup> May.

### **Think Local Act Personal**

10. David Walden presented an update on this work and highlighted the following points:
- An agreement was signed by 30 organisations in January 2011.
  - SCIE has agreed to act as the infrastructure host for the central team working on TLAP.
  - The Partnership will decide the expenditure for the work.

### **College of Social Work (CSW)**

11. Stephen Goulder updated the board on the development of CSW. The original plan envisaged the legal establishment of the College in April 2011. This has now been postponed due to the discussions with BASW and Unison.
12. SCIE, CSW, the Department for Education and the Department of Health met recently to discuss the best way forward for the CSW to achieve legal independence. It is now planned that the company will be established by September 2011 with the full legal entity being established in April 2012.
13. The Co Chairs will attend the SCIE board meeting in September to present the agreement for the College achieving legal independence.
14. The interim board of CSW have confirmed that they wish the College to relocate with SCIE and continue to be hosted by SCIE until March 2013.

## **Northern Ireland**

15. Ian Sutherland updated the board on SCIE's work in Northern Ireland and thanked Shirley Ewart Boyle, SCIE Practice Development Manager for Northern Ireland, for her work with stakeholders and the NI steering group.

16. The next meeting of the steering group will be held on 7<sup>th</sup> May with an annual dinner on 17<sup>th</sup> May hosted by SCIE.

## **Audit Committee Report**

17. Sukhvinder Kaur Stubbs presented the audit committee report to the board and highlighted the following points:

- Relocation - the board were asked to note the break clause in the lease for the new office premises.
- Risk Register – SCIE is alert to risks and is using the register in the planning for the future.
- Budget – the Chair of the Audit Committee will meet with SCIE staff to review the current budgeting processes and communication between project managers and the finance team to ensure our systems are fit for the future.
- Pension scheme – a full report, with costed options, will be presented to the May board meeting.

18. The board noted the report.

## **Performance Report**

19. Stephen Goulder presented the performance reports. The board thanked the SCIE team and noted the reports.

## **Annual agenda plan**

20. The group noted the annual agenda plan. The review of the Partners Council will be added to the agenda items for the next board meeting.

## **Any other business**

### **Capacity Building Funding Bid (DfE)**

The board endorsed SCIE's capacity building funding bid to the Department for Education.

### **Date of next meeting**

26 May 2011, 10.30-13.30

**Approved:**

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**Name:**

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**Position:**

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**Date:**

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