

Board Meeting

Date: 23 September 2010

Where: Goldings House, 2 Hay's Lane, London SE1 2HB

Attendees (Board)

- Allan Bowman, Chair
- Andy Nash
- Ann Macfarlane
- Edwina Grant
- Joanne Munyard
- Louise Brown
- Mike Lauerman

Attendees (Staff)

- Julie Jones (Chief Executive)
- Amanda Edwards (Deputy Chief Executive)
- David Walden (Director of Adults Services)
- Stephen Goulder (Director of Corporate Services & Workforce Development)
- Catriona Moore (Policy Development Manager) – item 7
- Laura Boyd (Staff Representative)
- Dr. Sheila Fish (Senior Research Analyst) – item 8
- Majella Ahwieh (minutes)

Attendees (Other)

- Amanda Francis (Buzzacott) - item 6

Welcome and announcements

1. The Chair welcomed board members and listed apologies. The Chair asked Trustees to sign the conflict of interest form.
2. The chair thanks Edwina Grant for her contribution as a board member.

Notes of the previous meeting

3. The minutes of the board meeting held on 20 May 2010 were agreed for signature.

Chair's report

4. The Chair reported on meetings he had attended since the last Board meeting.
5. The Chair and Chief Executive had met with the Royal College of Nursing to discuss the establishment of the College of Social Work. The Royal College of Nursing offered constructive advice.
6. The National Quality Board (NQB) High Level Sub group has signed off some elements of the Quality Standards.
7. The Chair and Chief Executive had met with the Chair and Chief Executive of NICE to discuss the social care element of the Quality Standards.
8. The Chair will be attending the 3 party conferences. SCIE will be holding a fringe event on local Government and health – working together for older people with the Alzheimer's Society. The first fringe event, at the Liberal Democrat Party Conference, had been well attended and received.
9. SCIE is hosting the Chairs and Chief Executives of social care organisations (CCESCO) meeting which will be held this evening.
10. The Chair and Chief Executive will hold meetings with Stephen Dorrell MP at the Conservative Party Conference in Birmingham and Paul Burstow MP in London on 4 October.

Chief Executive's Report

11. The Chief Executive presented her report, thanked the staff for their hard work and highlighted the following points
 - The Chief Executive has been invited to a meeting with Paul Burstow to discuss the personalisation concordat next week.
 - SCIE is using other organisations' events, where possible, to launch SCIE products
 - The Party Conferences are providing good opportunities to brief stakeholders on SCIE's current and future status
12. The Chair thanked the Chief Executive her report and asked that she keep the board updated and informed in the coming weeks.

Audit Committee Report

13. The Director of Corporate Services presented the audit committee report. The Director of Corporate Services had attended the first meeting of the

Essex Pension Scheme employers group. The outcome of the triennial actuarial assessment had been completed at the left of the total fund limited were:

- The Scheme's assets are 71% of the liabilities.
- The Scheme's benefits will be operated by the consumer price index (CPI) rather than the retail price index (RPI).
- Life expectancy is not increasing as fast as was expected.
- The figures for individual admitted schemes will be confirmed in November and will be considered at the next audit committee.

Annual report and accounts

14. Amanda Francis, Buzzacott, presented the annual report and accounts to the board.
15. Amanda Francis thanked the Head of Finance and her team for their support throughout the audit process.
16. The board approved the accounts for signature.

Response to the White Paper

17. The Director of Adults Services and Catriona Moore presented SCIE's draft response to the NHS White Paper to the Board. The board raised the following points:
 - There is an ongoing debate on children's services and where these services sit within the proposals outlined in the paper. Edwina Grant suggested that section 18 of the draft response should be enhanced to include children's services.
 - The board agreed it would be useful to be more direct in SCIE's response regarding the integration of health and social care and the emerging discussions with NICE on the social care element of the Quality Standards. The board suggested it would be useful for the Chair and Chief Executive to have a discussion about this at the meeting with Paul Burstow MP on 4 October. The response should be amended, if needed, based on the outcome of the meeting.
 - SCIE could offer other models of working and integrating services. This needs to be strengthened and highlight in the response e.g. telecare and telehealth

Munro Review

18. The Deputy Chief Executive and Dr Sheila Fish presented a report on the Munro Review on child protection.

19. The report provides an update on the Munro Review which is in the early stages. SCIE has submitted evidence on Learning Together, Think Family and SCIE's methodologies and products on a range of "difficult" questions.
20. SCIE has undertaken pilots on collaborative and developmental pieces of work. The pilot work in London has resulted in the Pan London board putting forward funding to undertake a review. The feedback from the North West pilot has been excellent.
21. Phase four will include pilots in Birmingham, South West and London. The final report of the Munro review will publish an interim report in January 2011. SCIE is in discussion with Barnardos regarding the development of the methodology and associated training for the future.

Performance Report

22. The Director of Corporate Services presented the performance report. The board noted the report and appendices.

Get Connected

23. The Director of Corporate Services presented a report updating the board on progress on the Get Connected project. The board noted the report and appendices. It was agreed that further discussion take place with DH on the use of unallocated funds, and those held in reserve to support the work of the Social Work Reform Board.

Board Annual Agenda

24. The board noted the annual agenda plan.

Any other business

25. Sukhvinder Kaur-Stubbs, chair of the Audit Committee, has asked for her thanks to the Finance Team for their work on the audit to be noted in her absence.
26. Ian Sutherland had asked for his thanks to Don Brand for his work in Northern Ireland to be noted in his absence.

Any other business

27. The board asked for a glossary of acronyms to accompany the board papers.

Approved:

Name: _____

Position: _____

Date: _____