Meeting minutes

Board Meeting

Date: 18 November 2010

Where: Novotel Hotel
             1 Shortlands, Hammersmith International Centre, London W6 8DR

Attendees (Board)
- Allan Bowman, Chair
- Andy Nash
- Brenden Keane
- Ian Sutherland
- Nadra Ahmed
- Stephanie Palmerone
- Sukhvinder Kaur Stubbs
- Louise Brown
- Samantha Hudson
- Jenny Owen

Attendees (Staff)
- Julie Jones (Chief Executive)
- Amanda Edwards (Deputy Chief Executive)
- David Walden (Director of Adults Services)
- Stephen Goulder (Director of Corporate Services & Workforce Development)
- David Thompson (Staff representative)

Attendees (Non staff)
- Sally Malam (TNS BRMB for item 6)
- Rebecca Seal (TNS BRMB for item 6)

Apologies
- Ann Macfarlane
- Mike Lauerman
- Joanne Munyard

Apologies and welcome

1. The Chair welcomed Sam Hudson to her first meeting and listed apologies. The Chair asked Trustees to sign the conflict of interest form.

Minutes of the previous meeting

2. The minutes of the board meeting held on 23 September 2010 were agreed for signature.

Chair's report

3. The Chair reported on meetings he had attended since the last Board meeting.

4. The Chairs and Chief Executives of Social Care Organisations (CCESCO) met and SCIE has organised further meetings.

5. Met with Sir Keith Pearson and Jo Webber, NHS Confederation.

6. Attended Health Services Journal (HSJ) and Local Government Chronicle (LGC) Children's Summit.

7. Met with Paul Burstow MP.

8. Attended National Children and Adult Services Conference (NCAS).

9. Chaired the SCIE 'systems' model for case reviews and SCRs: findings from the North West pilots event in Manchester.

10. Interviewed for Welsh representative for SCIE board and the board had endorsed the appointment of Mario Creft.

11. Attended Labour and Conservative Party Conferences in Manchester and Birmingham.

12. The Chair was working closely with the Interim Co Chairs of the College.

Chief Executive's Report

13. The Chief Executive presented her report and highlighted the following points:

- That staff continue to show their commitment and work hard on the SCIE work programme despite the uncertainty facing the organisation.
- SCIE was prominent at the NCAS conference held in November.

14. The Chair thanked the Chief Executive her report and asked that she keep the board updated and informed in the coming weeks.

''Think Local, Act Personal''

15. The Director of Adult Services presented the report to draw the board's attention to the proposed new Partnership Agreement – "Think Local, Act Personal" – which is a sector-wide and sector-led agreement to drive forward the reform agenda in adult social care, building on the previous "Putting People First" approach. SCIE is a signatory to "Think Local, Act Personal" and the Chair was present at the photocall to launch it at the recent National Children and Adults Services conference in Manchester. This gave SCIE a more prominent role than it had in the PPF concordat.

- There was also discussion of the DH vision for social care and copies were distributed to trustees. A press release, setting out the work that SCIE had completed that would support the implementation of both policies was circulated.

Customer and Leadership Survey

16. Rebecca Seale and Sally Malam of TNS BRMB attended and presented the outcome of the survey commissioned by SCIE.

17. SCIE had commissioned research agency TNS BMRB to carry out a customer and leadership audit. Forty two leaders in social care had been interviewed about their perceptions of SCIE's impact and future role. Eight organisations who have ordered multiple copies of Personalisation: a rough guide, were also interviewed and case studies prepared to better understand the strengths and weaknesses of SCIE's approach to marketing. People who are signed up for regular email alerts (i.e. active customers) have been invited to complete an online questionnaire about what SCIE services they value and why, what impact SCIE has had, and what they want in the future.

18. The key finding were presented in a power point survey (attached)

19. There was considerable discussion which highlighted the opportunities for SCIE to work collaboratively to present the evidence base. Key issues were:

  - Which organisations should SCIE build alliances with.
  - How can an integrated offer with health be built.
  - What should SCIE's role in these organisations be.
  - What skills would be necessary within SCIE to work in different ways.
  - Could SCIE support collaborative leadership.
  - SCIE should build a framework to enable it to select partners.

The Chair thanked TNS BRMB for their presentation and confirmed that the board would follow up the issues it had highlighted at its away day in January

Performance Report

20. The Director of Corporate Services presented the performance report. The board noted the report and agreed that the audit committee discuss the risk register and performance indicators at its forthcoming meeting.

Board Annual Agenda

21. The board noted the annual agenda plan.

Any other business

22. There was no other business

Approved:

Name: _____

Position: _____

Date: _____