

Board Meeting

Date: 10 November 2011

Where: Fifth Floor, 2-5 Cockspur Street, London SW1Y 5BH

Attendees (Board)

- Allan Bowman, Chair
- Andy Nash
- Ann Macfarlane
- David Archibald
- Ian Sutherland
- Joanne Munyard
- Louise Brown
- Mike Lauerman
- Samantha Hudson
- Sukhvinder Kaur Stubbs

Attendees (Staff)

- Julie Jones (Chief Executive)
- Amanda Edwards (Deputy Chief Executive)
- David Walden (Director of Adults Services)
- Stephen Goulder (Director of Corporate Services and Workforce Development)
- Laura Boyd (Staff representative)
- Majella Ahwieh (notes)

Apologies

- Jenny Owen
- Stephanie Palmerone
- Mario Kreft
- Nadra Ahmed

Apologies and welcome

1. The Chair welcomed the Trustees and listed apologies. The Chair welcomed David Archibald to his first meeting of the SCIE board. The Chair thanked Laura Boyd for her contribution as she had completed her term as Staff Representative. The Chair asked Trustees to sign the conflict of interest form.

Minutes of the previous meeting

2. The board agreed the minutes of the previous meeting held on 15 September 2011.

Chair's report

3. The Chair reported on meetings he had attended since the last Board meeting and highlighted the following points:
4. The Chair met with Sean Holland, Department of Health, Social Services and Public Safety NI, to discuss the development of the College of Social Work (TCSW). The Chair and TCSW Co-Chairs will be visiting Belfast in December to meet with key stakeholders.
5. The Chair and Chief Executive attended the Wales Care Awards in Cardiff in October. Shokat Babul, a former Trustee of SCIE, was presented with an award for his services to social care in Wales.

Chief Executive's Report

6. The Chief Executive presented her report, thanked the staff for their hard work and highlighted the following points
 - SCIE had submitted evidence to the Health Select Committee enquiry into social care.
 - SCIE had been successful in getting the Dementia Gateway to stage two of the Design Council dementia umbrella.
 - SCIE is on the Children Improvement Boards framework in its own right and also as part of Centre for Excellence and Outcomes in Young People's Services (C4EO)
 - The midyear review of budgets is underway.

Business Development Committee

7. The Chair presented a report on the first meeting of the Business Development Committee which was held on 25 October 2011. The board noted the report.

The College of Social Work (TCSW)

8. Stephen Goulder updated the board on the development of The College of Social Work. SCIE and TCSW had been invited to presented evidence to the Education

Select Committee. Maurice Bates (TCSW), Helga Pile (UNISON), Hilton Dawson (BASW) and Allan Bowman (SCIE) had presented evidence to the Committee on 8 November 2011.

9. The Chair and Stephen Goulder are meeting with TCSW Co-Chairs following the board meeting to agree the process by which the College will become independent of SCIE by the 1 April 2012.

Update on SCIE's work on children and families

10. Amanda Edwards presented a report on SCIE's work on children and families and highlighted the following points:

- SCIE has been successful in securing funding with different partners.
- SCIE is using its existing work as the foundation of SCIE's future offer on children and families.
- SCIE is contributing to Social Work Reform Board's work with the capabilities framework and Learning Together.
- SCIE can bid for Children's Improvement Boards' tenders in an independent capacity as well as with the C4EO consortium.

Input into the White Paper and TLAP

11. David Walden updated the board on SCIE's input into the White Paper and Think Local Act Personal (TLAP).

White Paper

12. The Chief Executive is a member of the Quality and Workforce reference group. SCIE has written to the reference group chairs to outline what SCIE can offer.

TLAP

13. The TLAP team are now based at SCIE.

Performance Report

14. Stephen Goulder presented the performance report to the board.

Work programme

15. The report shows 32 projects at green, 5 at amber and none at red

Financial report

16. The midyear budget review is underway. The results of the midyear review will be report to the next meeting of the Audit Committee on 17 November 2011.

Risk Register

17. The risk register has been updated to include the new business development opportunities.

18. The board noted the performance report.

Annual Agenda Plan

19. The board noted the annual agenda plan.

Any other business

20. There were no items of any other business.

Date of next meeting

21. Board Awayday, 19 January 2012

Approved: _____

Name: _____

Position: _____

Date: _____