

Briefing Structure

Section	Summary	Sources	Sequence
			Items must appear in the following order in the section
Introduction	This section introduces and defines the scope of the briefing and the topic	Literature search Web search	<ul style="list-style-type: none"> • Summary • Definition of a SCARE briefing • Definition of terms and concepts used in the briefing • Specify groups to be covered by briefing, if relevant (eg. by age)
Why this issue is important	This section summarises research findings relating to . . .	Literature search	<ul style="list-style-type: none"> • Summary • This issue is important because . . . • Summary of reasons why it is important to address this issue (eg. prevalence; consequences of non-intervention)
Different types of knowledge			
Organisational Knowledge	This section lists and briefly summarises documents that describe the standards that govern the conduct of statutory services, organisations and individuals working in the field.	Web search Documents must contain the word "Guidance", "standards" or "Code of Practice" in the title or abstract and be produced by government or	<ul style="list-style-type: none"> • Summary • Government depts. • Government agencies • Codes of Practice produced by National bodies (royal colleges, associations, charities and NGOs) • Brief summary of any relevant research relating to

		other national bodies	these documents
Policy Community Knowledge	This section summarises documents describing proposed structural models for the delivery of policy and improved practice. These documents are published by public policy research bodies, lobby groups, think tanks and related organisations.	Web search	<ul style="list-style-type: none"> • Summary • Government depts. • Government agencies • National bodies (royal colleges, associations, charities and NGOs) • Brief summary of any relevant research
Practitioner Knowledge	This section describes studies carried out by health and social care practitioners, documents relating their experiences regarding the topic, and resources produced by local practitioner bodies to support their work.	Web search Literature search Documents must contain the words "Good Practice", "Best Practice" or "Model" and "Practice" in the title or abstract	<ul style="list-style-type: none"> • Summary • Government depts. • Government agencies • National bodies (royal colleges, associations, charities and NGOs) • Local government documents • Brief summary of any relevant journal articles
Research Knowledge	This section summarises the best available research literature. The focus is on studies undertaken in the United Kingdom, so that their findings are as relevant as possible to the intended audience of the briefing.	Literature search	<ul style="list-style-type: none"> • Summary • This section may be broken into separate paragraphs headed by specific questions
User & Carer Knowledge	This section summarises the issues raised by service users and carers in relation to this topic, both as described by the literature and as defined through local consultation.	Literature search User involvement study	<ul style="list-style-type: none"> • Summary • Published research • User consultation findings
Useful Links	This section lists sources of information relevant to services users and professionals who work within this field.	Web search	<ul style="list-style-type: none"> • Summary • Government depts. • Government agencies • National bodies (royal colleges, associations, charities and NGOs)
Comments	Please address all comments, suggestions or ideas for		

Chris Carroll 12 August 2004

	improvement to scharlib@sheffield.ac.uk		
Acknowledgements	Thank you to experts and service users for their contributions to this briefing.		
Methodology	To see how this briefing was compiled, including a comprehensive list of the sources searched and the search strategies used, click here		